301-128 W Pender St, Vancouver, BC V6B 1R8
Main: 604-606-0300
Fax: 604-606-0309

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JOB POSTINGS – CURRENT VACANCIES
Date Posted: November 13, 2026
Deadline for submission: November 22, 2026
Open to: Internal Applicants

POSITION:	**Tenant Relations Worker**
DEPARTMENT:	Mental Health and Supported Housing – Cordova House
AFFILIATION:	HEU
POSTING NUMBER:	26-47
HOURLY WAGE:	$24.39 - $26.04
GRID:	2
DURATION:	Ongoing
STATUS:	Regular Part-Time Week One: Sunday to Tuesday, 7:00am-3:00pm Week Two: Sunday to Wednesday, 7:00am-3:00pm
START:	ASAP

JOB SUMMARY:

The Tenant Relations Worker acts to ensure good tenant relations are maintained within the Cordova House site; this includes handling tenant enquiries and emergencies as well as facilitating access to the building. The incumbent also provides basic office support including sorting/distributing mail, answering phone calls and maintaining files.

EDUCATION/PREVIOUS WORK EXPERIENCE:

- High school diploma (Grade 12 equivalent) is required.
- One-year's recent related experience within a supported housing or residential support setting is required.
- Level 1 Occupational First Aid certificate is required.
- WHMIS training.
- Non-Violent Crisis Intervention training is preferred.

KNOWLEDGE/SKILLS/ABILITIES:

- Ability to communicate effectively in English, both written and verbally.
- Demonstration of advanced interpersonal skills specific to the role.
- Awareness of appropriate client interaction standards and program confidentiality requirements.
- Ability to work under minimal supervision and act with a high degree of independent judgement, organizing work appropriately.

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- Proven ability to work with a high degree of compassion, understanding and sensitivity.
- Ability to provide and receive constructive feedback.
- Proven ability to work in a stressful and changing work environment.
- Ability to work and empathize with people who may have experienced abuse, poverty, grief and loss, oppression, violence, mental health challenges, addictions issues or may be living with HIV/AIDS and other life-limiting or life-threatening conditions.
- Physical ability to carry out the duties of the position, experience operating related equipment and ability to effectively use industrial grade cleaning products.

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To apply: Please apply via the job application form on The Bloom Group website https://thebloomgroup.org/ or contact careers@thebloomgroup.org

Thank you for your interest in a career with The Bloom Group.