

JOB POSTINGS – CURRENT VACANCIES

Date Posted: June 10, 2026

Deadline for submission: June 17, 2026, or externally until filled

Open to: Internal & External Applicants

**Please be advised that this job posting has been rescinded.
See posting 26-23 for updated information.**

POSITION:	Tenant Relations Worker
DEPARTMENT:	Mental Health and Supported Housing – Cordova House
AFFILIATION:	HEU
POSTING NUMBER:	26-22
HOURLY WAGE:	\$24.39 - \$26.04
GRID:	2
DURATION:	Until Return of Absent Incumbent
STATUS:	Temporary Part-Time Week One: Sunday to Wednesday, 3:00pm-11:00pm Week Two: Sunday to Tuesday, 3:00pm-11:00pm
START:	ASAP

JOB SUMMARY:

The Tenant Relations Worker acts to ensure good tenant relations are maintained within the Cordova House site; this includes handling tenant enquiries and emergencies as well as facilitating access to the building. The incumbent also provides basic office support including sorting/distributing mail, answering phone calls and maintaining files.

EDUCATION/PREVIOUS WORK EXPERIENCE:

- High school diploma (Grade 12 equivalent) is required.
- One-year's recent related experience within a supported housing or residential support setting is required.
- Level 1 Occupational First Aid certificate is required.
- WHMIS training.
- Non-Violent Crisis Intervention training is preferred.

KNOWLEDGE/SKILLS/ABILITIES:

- Ability to communicate effectively in English, both written and verbally.
- Demonstration of advanced interpersonal skills specific to the role.

*Applications: Please apply via the job application form on The Bloom Group website
or contact careers@thebloomgroup.org*

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Main: 604-606-0300

Fax: 604-606-0309



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Community. Services. Together.

- Awareness of appropriate client interaction standards and program confidentiality requirements.
- Ability to work under minimal supervision and act with a high degree of independent judgement, organizing work appropriately.
- Proven ability to work with a high degree of compassion, understanding and sensitivity.
- Ability to provide and receive constructive feedback.
- Proven ability to work in a stressful and changing work environment.
- Ability to work and empathize with people who may have experienced abuse, poverty, grief and loss, oppression, violence, mental health challenges, addictions issues or may be living with HIV/AIDS and other life-limiting or life-threatening conditions.
- Physical ability to carry out the duties of the position, experience operating related equipment and ability to effectively use industrial grade cleaning products.

Thank you for your interest in a career with The Bloom Group.

Should your application be selected for further consideration we will be in contact with you shortly.

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